



## BPS Acceptable Use Policy Glossary of Terms Grade 3-5

**ACCEPTABLE:** Describes behaviors that a community decides it wants members to follow.

**ACCEPTABLE USE POLICY:** A contract students and parents sign. By signing the contract, students agree to follow the rules listed in the contract.

**ACCOUNT:** On the Internet, it is a personal space that you need a password to use.

**ADD FILES:** Putting new documents or downloading items into a computer.

**APPROPRIATE:** Responsible behavior.

**BLOG:** A public location online that a person or group can use to write things that other people can read.

**CAPTION:** Words written under or next to a picture identifying who or what is in the picture.

**CHANGE COMPUTER SETTINGS:** Making the computer different from how it was set it up before.

**CODE OF DISCIPLINE:** A document that lists the rules and the punishments for breaking the rules.

**COMPUTER DEVICE:** Something that can be added to a computer or connected to a computer network by cables or wifi.

**COMPUTER NETWORK:** Several computers connected to one another through cables, Internet, and phone ports.

**CONSEQUENCE:** What happens to you if you break rules; a punishment for bad behavior.

**CONTRACT:** An agreement that is signed. By signing this document, you agree to follow the terms or rules.

**COPYRIGHT LAWS:** Legal protection for something created by a person or a company.

**DISCIPLINE:** To punish a person for breaking a rule.

**DISCUSSION GROUP:** A location on the Internet people can join to discuss a topic that interests them.

**DOWNLOAD:** Take something from the Internet and copy it into a computer.

**EMAIL:** Part of the Internet used for sending messages.

**EMBARRASS:** To do or say something that will make another person feel bad or uncomfortable.

**HURTFUL:** Mean words that may make another person feel scared, sad, threatened or made fun of.

**LOG OFF:** Sign off your computer or computer account.

**MONITOR:** (As a verb) To watch closely.

**PLAGIARIZE:** To steal someone else's work and pretend it is your own.

**PODCAST:** A publication that can include movies, words, and sounds.

**POLICY:** A set of rules that a community puts in place and community members agree to follow.

**PRIVILEGE:** Something that you are allowed to do because you prove that you can do a good job.

**RESPONSIBLE USE:** Describes behaviors that a person needs to follow in order to obey the rules.

**RIGHT:** Something that everyone enjoys as a member of a community.

**STALK:** To repeatedly contact a person by phone, email, chat rooms, MySpace or Facebook.

**SECURITY SETTINGS:** Settings on a computer to protect it from illegal activity, viruses and other

damage.

**VANDALISM:** Destroying or changing someone's property without permission.

**WEB PAGES:** Pages you see online when you use the WWW part of the Internet (World Wide Web)

**WEBSITE:** A group of web pages that are related to one another.

**WIKI:** An online site that a group of people can join and use to work together on a project.

**UNACCEPTABLE:** Describes behaviors that do not follow the rules a community decides to put in place.